



ATTENTION ALL EXHIBITORS

## HOLY FAMILY-HOLY NAME HOLIDAY FAIR

This year's Holy Family-Holy Name Holiday Fair will be held on Saturday, November 17, 2018 from 9:00am to 3:00pm and we want you to be part of it.

The Holiday Fair has become a tradition in New Bedford and we expect another great event this year. All proceeds from the Holiday Fair benefit Holy Family-Holy Name School and we appreciate the involvement of all our vendors.

As in the past, we will be displaying posters and advertising heavily in the *Standard Times*, on the radio, on Facebook, and on other New Bedford sites.

- 🎄 Registration for a display booth at the Holiday Fair is **\$35.00** plus **an optional gift** for our wonderful Holiday Auction table. **The registration fee is non-refundable.**
- 🎄 Booth areas will be approximately 6 1/2' in width and the school will provide **one 6 ft. table** and **TWO chairs.**
- 🎄 Display set-ups are to be supplied by the exhibitor.
- 🎄 Students will be available to assist with carrying in your supplies.
- 🎄 Set-up time will be Friday, November 17 between **5:00pm** and **7:00pm.** All set-ups **are to be completed on Friday evening.**
- 🎄 All aisles must be clean and free of any boxes or other debris.
- 🎄 All displays are to be in good taste; clean, neat, and appealing to the customer.
- 🎄 Doors will open for vendors at 7:30am and to the public promptly at 9:00am on Saturday.
- 🎄 All vendors/crafters are expected to **remain until 3pm**... the close of the Fair... Please do not pack up until the end!

**Registration payments and gifts are non-refundable** and the registration payment should be remitted to the school by September 15. It would be of great help to the committee if you have your item for donation ready prior to November 17, as it enables us to set up the auction table in a timely manner. We ask that you attach a business card or facsimile of your name or business on the item you donate to the Holiday Auction. Any items not donated in time will be used at another HFHN sponsored event.

To reserve your booth, please complete the attached form and contract and return the signed contract, along with your registration payment and auction gift to:

**Holy Family-Holy Name School**  
**91 Summer Street**  
**New Bedford, MA 02740**

Please remember to return the form no later than September 15 to reserve your place at the Holiday Fair. If you have questions, please contact the school at (508) 993-3547 and ask for Marsha Gushue or email [khogan@hfhn.org](mailto:khogan@hfhn.org).

