

7.19.19

# EXHIBITOR'S CONTRACT

HOLY FAMILY-HOLY NAME HOLIDAY FAIR  
Saturday, November 16, 2019

Print Name \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Please describe items to be displayed: \_\_\_\_\_

Is this a franchise item?  Yes  No Is it required that only 1 vendor per franchise be admitted to the fair? \_\_\_\_\_

Only items described will be allowed to be sold at your booth. Booth placement will be according to the items. Please note: Items which display logos or words or are contrary to the teachings of Jesus may not be sold at this event. You must maintain your booth until the closing of the event. No packing up will be allowed until the closing of doors to customers. Every effort will be made to insure that no items in the same category will be adjacent to each other. Booth areas will be approximately 6 1/2' in width. If you need electricity for your display, please indicate below. If there are special requirements for the booth area, please list them in the space provided below. You will be notified in advance if we cannot accommodate your special request(s).

\_\_\_\_\_ I will need electricity for my display, if possible. \_\_\_\_\_ I will need a back wall for my display, if possible.

Other special requirements: \_\_\_\_\_

- ❖ Rent is charged for an approximately 6 1/2' wide space at a **cost of \$ 40.00 for the day.**
- ❖ You **may donate** a gift for our Holiday Auction. **THIS IS OPTIONAL**, but of course greatly appreciated.
- ❖ **One** 6' table and 2 chairs will be provided per each **\$40.00 fee (which is non-refundable).**
- ❖ Display set-ups are to be supplied by exhibitor.
- ❖ All displays must be completed by the start of the event.
- ❖ All aisles must be clean and free of any boxes or other debris. Set-ups may be left overnight at the discretion of the exhibitor and will be the responsibility of the exhibitor.
- ❖ All displays are to be in good taste; clean, neat and appealing to the customer.
- ❖ All vendors/dealers are **NOT** to pack up **before 3pm closing.**

Holy Family-Holy Name School, and any individuals acting on behalf of said institution, shall not be held liable for any reason whatsoever for loss, theft, spoilage, damage, equipment or utility malfunction resulting in a loss to the exhibitor, and for any theft, damage, or spoilage to personal property, rented property, or items being offered, stored or being held for sale, or for any individual assisting or volunteering assistance to the exhibitor in the operation of, setting up of, or taking down of exhibitor's display. The above institution makes no claim in any manner whatsoever as to financial remuneration, or the amount of profit to be earned by exhibitor as a result of participation as a dealer (exhibitor) at the Holy Family-Holy Name Holiday Fair.

**NO SMOKING OR ALCOHOLIC BEVERAGES ARE ALLOWED IN THE BUILDING. THERE WILL BE NO REFUNDS TO DEALERS/VENDORS WHO DO NOT SHOW UP ON THE DAY OF THE HOLIDAY FAIR.**

**My signature below indicates that I HAVE READ AND UNDERSTOOD ALL OF THE ABOVE RULES AND I DO AGREE TO COMPLY WITH THEM. I understand the registration fee is non-refundable.**

Signature: \_\_\_\_\_

For office use only.	_____ Date App. Received
____ Payment Received	____ Electricity Needed
_____ Table Number	
Holiday Auction Gift Description (optional) _____	